



THE  
AMERICAN CLUB  
SINGAPORE

# GRAPHIC & DESIGN SERVICES

## CONTACT

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Please note that all services are subjected to a minimum of **3 WORKING DAYS turnaround.**

For same day turnaround, there will be an **additional charge of 20%.**  
(all relevant materials must be sent to designer latest by 3:00 p.m.)

## COLOUR PRINTING/PHOTOCOPYING

	A4 (21.0cm x 29.7cm)		
SINGLE SIDED	\$1.50 (100gsm)	\$3.00 (300gsm)	\$3.50 (glitter)
DOUBLE SIDED	\$2.00 (100gsm)	\$3.50 (300gsm)	\$4.00 (glitter)
	A3 (29.7cm x 42.0cm)		
SINGLE SIDED	\$2.50 (100gsm)	\$3.50 (250gsm)	
DOUBLE SIDED	\$3.00 (100gsm)	\$4.00 (250gsm)	

## NAMECARDS

100PCS (9cm x 5cm)  
\$50 (single sided)  
+\$30 (double sided)

## SCANNING

\$2 PER SCAN  
(maximum of A3 size)

## DESIGN FEE

PRICES RANGE FROM \$90  
(maximum of 3 revisions)

## PHOTO PRINTING

4R (4" x 6") \$3.00  
5R (5" x 7") \$5.00

## LAMINATION

A4 \$3  
A3 \$5

## ENVELOPES

\$0.30

## POSTER PRINTING MATT

A2 \$25

## GLOSSY

A2 (42.0cm x 59.4cm) \$30  
A1 (59.4cm x 84.1cm) \$40

## MOUNTING

A2 \$10  
A1 \$15

## HANDLING FEE

PRICES RANGE FROM \$10 - \$100 DEPENDING ON MAN HOURS  
(printing, trimming, scoring, folding etc)

The American Club reserves the right to decline project if turnaround time is too short or if relevant materials are submitted after 3:00 p.m. for same day turnaround.

Revised on Jun 2019